

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1933
June 9, 2020**

UNOFFICIAL MINUTES

The meeting was being held by zoom video conferencing format because of Covid-19 Pandemic

- Members Present:** Via Zoom: Robert Van Wicklin, William Murphy, Carl Calarco, Debra Golley, Connie Hellwig, Leonard Zlockie
- Members Absent:** Shana Chudy
- Staff Present:** Robert Miller, Melissa Sawicki, Aimee Kilby, Maren Bush, Erich Ploetz
- Staff Absent:** None
- Others Present:** Dona Fredrickson

Call to order of meeting

President Van Wicklin called the regular meeting of June 9, 2020 of the Ellicottville Central School Board of Education to order at 6:00 p.m.

Roll Call

Absent – Shana Chudy

Changes, Additions and Deletions to the Agenda

DELETIONS:

- 14c. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Brionna Howard (St. Bonaventure University) as a student teacher (under the supervision of Dave McCann) from October 26 – December 7, 2020.

ADDITIONS:

Committee Reports:

- 11a. Buildings & Grounds – Capital Project

New Business

- 14c. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Ann Marie Fitzpatrick, Sandra Reed, Reann Ehman and Eileen Hostuttler as inspectors for the 2020 Budget Vote & Board Member Election. Mrs. Fitzpatrick, Mrs. Reed, Ms. Ehman and Ms. Hostuttler will each receive \$125 as inspectors.
- 14d. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Sandra Reed as Chairperson for the 2020 Budget Vote & Board Member Election.
- 14e. Moved by _____, seconded by _____, the Board of Education hereby approves the terms of the Memorandum of Agreement between the Ellicottville Central School District and the Ellicottville Central School Related Professional Association as presented to the Board, which provides for 10 month support staff to determine, individually, how they address work hours that they were regularly scheduled for and expected to work throughout the 2019-2020 school year but did not work due to the work schedule and school calendar being adjusted due to the COVID 19 response, according to the terms therein.

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- 15d. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Dennis Davies Jr. (cleaner) effective June 18, 2020.
- 15e. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Dennis Davies Jr. to the substitute cleaner list effective June 19, 2020 at a rate of \$11.80 per hour.
- Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Lola Shaw to the position of Account Clerk Typist in the Business Office effective tentatively June 22, 2020. Mrs. Shaw's rate of pay will be \$17.35 per hour. This position carries a one-year probationary period which will begin on tentatively June 22, 2020 and end on tentatively June 22, 2021. Mrs. Shaw will also be assigned the duties of Tax Collector and will receive a pro-rated salary of \$3,500 for the 2019-2020 school year.

Approve Agenda

Moved by Golley, seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the June 9, 2020 Board of Education Meeting with additions and deletions.

**Yes – 6
No – 0
Carried**

Presentations & Reports

None

Communications, Commendations

None

Informational Items

None

Superintendent's Report:

- Robert Miller
1. APPR/Tenure (during Covid -19 shutdown)
 2. Budget Vote & Board Member Election count day changed to 5:00 pm on June 16, 2020. After 5:00 pm on June 9, 2020 ballots must be mailed in and have to be received by the District Clerk by 5:00 pm on June 16, 2020 in order to be counted.
 3. In person Special Education classes for summer may take place
 4. Summer Meals – still seeking clarification on whether or not districts have to provide.
 5. Continuity of Learning – corrected and submitted.
 6. Digital Equity Survey
 7. Remote instruction
 8. Grading – In conjunction to more than just the Regents exams, we have heard from parents on both sides of the camp on the grading. Have heard from parents during the third marking period that they are grateful that ECS did not do a lot of grading and counting of those grades (when not in session). Parents have been concerned and upset with the fact that we didn't count some grades. There's no perfect answer. This is a new experience for schools across the state and everyone is trying to figure it out and do the best they can.
 9. Graduation – outside ceremony
 10. Sr. Banners in front of school (students will receive after graduation)

Principals Reports:

- Erich Ploetz: MS/HS Principal
1. Virtual Awards Ceremonies

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2. Deliver gift bags to seniors at 10 am this Friday
3. Delivery of Caps & Gowns to seniors (video-taped the deliveries)
4. A lot of effort and planning going into graduation. In a positive way.

Discussion: Deb Golley stated that there are a lot of positive comments in the community. Nice job regarding the cap & gown delivery video. President Van Wicklin stated that watching the awards ceremonies as a family was the next best thing. He stated that the people involved did a good job. Carl Calarco stated that they did a great job. He stated that he and his family watched it together as well. Superintendent Miller stated that Erich, Maren and Dave McCann did a great job putting the awards assemblies together. He said he could not say enough and thank them enough.

- Maren Bush: Elementary Principal/Director of Curriculum
1. Business First Rankings: Ellicottville Elementary overall ranking of #20 out of 252. ELA 39 out of 252 and Math 9 out of 252. Ellicottville Elementary named a school of recognition by NY State. Mrs. Bush stated that she is very proud of the great teachers we have.
 2. Summer Tutoring – Dr. Davis received a grant from the Ellicottville Rotary for virtual services 1 on 1 with kids.
 3. Teachers working on final bags to go home.
 4. Working on report cards
 5. Working on a farewell for students

School Business Executive Report:

- Aimee Kilby
1. Preparing for year end
 2. Working with Buffamante, Whipple (internal auditors)
 3. No new info on budget or state aid

Consent Items:

Moved by Golley, seconded by Hellwig, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meetings of May 19, 2020 and May 28, 2020
- b. Acknowledgement of the May 27, 2020 Claims Auditor Report
- c. Approval of the April 2019 Treasurer's Report

**Yes – 6
No – 0
Carried**

Committee Reports:

Buildings & Grounds – Capital Project: Superintendent Miller stated that the committee has been meeting right along. The second phase of the project has been wrapped up. Phase 2 is Design & Drawing. A meeting was held last week and we were given a sneak peak of the drawings. Heading towards phase 3 in August. We are on schedule. There are people on campus taking samples (well and core).

Discussion Items:

Graduation 2020: Superintendent Miller stated that this past Sunday, Governor Cuomo announced outdoor graduations can be held. He stated that it will be out in front of the school. Chris Edwards was at the school today working with the clear touch boards and microphones. Information will be sent out to parents and students very soon. Superintendent Miller stated that he was looking for a bit of input from the Board. Currently, the ceremony is scheduled for June 26th @ 7:00 pm. He stated that he is also looking at 10 am on Saturday with the parade right after. There would be a rain date of Sunday. Carl Calarco stated that his preference is Friday. Bob Miller stated that if it is on Friday then Saturday will be the rain date. President Van Wicklin asked if there was thought of having it behind the school. Superintendent Miller stated that the idea was to have it in the front of the school with the Home of the Eagles in the background. He added that the football field was looked at last week and a plan was worked out. Superintendent Miller stated that he handed graduation over to Mr. Ploetz and he will now take the lead on graduation and will just consult with Mr. Miller. Deb Golley stated that if it can be angled in the front of the school it would be best. President Van Wicklin stated that whatever the administration thinks is best, but he didn't want them to be locked in to just one idea. Superintendent Miller stated that he got the sense that the Board was thinking Friday night would be best and the parade on Saturday. He stated that he will have Chris Edwards go out and check the lighting in the evening. He told Mr. Ploetz he has a Friday to work with. Deb Golley stated that she would be willing to take pictures. Superintendent Miller stated that the plans will keep moving along.

Old Business:

None

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New Business:

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a \$10,000 grant from NGPF (Next Gen Personal Finance) to be used for the ECS Personal Finance Class.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following rates for temporary summer workers (July 1, 2020 – August 30, 2020): Cleaners \$11.80 per hour and \$11.80 for bus garage workers.

**Yes – 6
No – 0
Carried**

Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Brionna Howard (St. Bonaventure University) as a student teacher (under the supervision of Dave McCann) from October 26 – December 7, 2020.

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Ann Marie Fitzpatrick, Sandra Reed, Reann Ehman and Eileen Hostuttler as inspectors for the 2020 Budget Vote & Board Member Election. Mrs. Fitzpatrick, Mrs. Reed, Ms. Ehman and Ms. Hostuttler will each receive \$125 as inspectors.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Sandra Reed as Chairperson for the 2020 Budget Vote & Board Member Election.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Murphy, the Board of Education hereby approves the terms of the Memorandum of Agreement between the Ellicottville Central School District and the Ellicottville Central School Related Professional Association as presented to the Board, which provides for 10 month support staff to determine, individually, how they address work hours that they were regularly scheduled for and expected to work throughout the 2019-2020 school year but did not work due to the work schedule and school calendar being adjusted due to the COVID 19 response, according to the terms therein.

**Yes – 6
No – 0
Carried**

Personnel:

Moved by Golley, seconded by Hellwig, upon the recommendation of Robert Miller, Superintendent of Schools, approval to create a full-time account clerk typist position at ECS.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Clara Kosinski to the full-time position of keyboard specialist at a rate of \$14.00 per hour, effective June 11, 2020. Mrs. Kosinski will serve a 12-month probationary period beginning on June 11, 2020 and ending on June 11, 2021.

**Yes – 6
No – 0
Carried**

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Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Marjorie Halloran as a substitute in the Business Office effective July 1, 2020 at a rate of \$20.27 per hour.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Dennis Davies Jr. (cleaner) effective June 18, 2020.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Dennis Davies Jr. to the substitute cleaner list effective June 19, 2020 at a rate of \$11.80 per hour.

**Yes – 6
No – 0
Carried**

Policy

1st Reading of Policy #5676 Privacy and Security for Student Data and Teacher and Principal Data.

Discussion: Superintendent Miller stated that this is a policy district has to have for ED Law 2D. This will bring the district into compliance. It will need to be approved by July 1st.

CSE/CPSE Recommendations:

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (#900423395, 900500756, 900500960, 900500437, 900500135, 900501061) at its meeting on June 9, 2020 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations (May 15 – June 4, 2020).

**Yes – 6
No – 0
Carried**

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Executive Session

Moved by Hellwig, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, to enter into executive session at 6:47 p.m. to discuss 2 contractual items.

Yes – 6
No – 0
Carried

Moved by Calarco, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, to come out of executive session at 7:25 p.m. and return to the regular meeting.

Yes – 6
No – 0
Carried

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Lola Shaw to the position of Account Clerk Typist in the Business Office effective tentatively June 22, 2020. Mrs. Shaw’s rate of pay will be \$17.35 per hour. This position carries a one-year probationary period which will begin on tentatively June 22, 2020 and end on tentatively June 22, 2021. Mrs. Shaw will also be assigned the duties of Tax Collector and will receive a pro-rated salary of \$3,500 for the 2019-2020 school year.

Adjournment of Meeting

Moved by Murphy, seconded by Hellwig, to adjourn the regular meeting of June 9, 2020 at 7:27 p.m.

Yes – 6
No – 0
Carried

District Clerk

Deputy District Clerk